

**SUSTAINABILITY AND INNOVATION
9th June, 2008**

Present:- Councillor Wyatt (in the Chair).

An apology for absence was received from Councillor Hodgkiss.

6. MINUTES OF PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting held on 19th May, 2008.

Resolved:- That the minutes of the meeting held on 19th May, 2008, be approved as a correct record.

7. RBT - PERFORMANCE UPDATE

Paul Briddock, Service Director - Information Systems and Customer Services, and Paul Hamblett, Enterprise Programme Officer Manager, RBT, presented the submitted report on the progress and performance of RBT for the period April, 2008.

Key points for this period included:-

- Recruitment for the Maltby Joint Service Centre
- Annual figures released for Welfare Rights and Money Advice
- Continued HR support with employees of 2010 Rotherham Ltd.
- Procurement card trial in Legal Services
- Council Tax performance 2006/07
- New Performance Management Framework
- Implementation timetable
- Strategic/Operational Measures
- Service highlights
- Corporate

In addition, reference was also made to:-

- Customer Services/Public Access
- HR and Payroll
- ICT
- Procurement
- Revenues and Benefits
- Progress against Corporate initiatives
 - Equalities and Diversity
 - Investors in People
 - Consultation/Complaints

A discussion ensued and the following issues were raised and clarified:-

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- In future the report would be produced and submitted by the Transformation and Strategic Partnerships Manager
- There would be 51 Operational Measures as well 5 annual key Strategic Measures for each service and Management Measures
- Progress on the Measures would be reported on a monthly basis
- Refresh of the oldest laptops to be completed within the next 2/3 months – need for a clear disposal policy
- Action plan being compiled for NNDR collection

Resolved:- (1) That the contents of the report be noted.

(2) That, when completed, the action plan for the collection of NNDR be submitted to the Cabinet Member as well as the Deputy Leader delegated powers meetings.

(3) That the appreciation of all Paul Broadberry's work whilst Interim Chief Executive be placed on record.

8. FREEDOM OF INFORMATION ACT - UPDATE

Sarah Corbett, Data Protection and Information Security Officer, submitted an update on how the Council was dealing with requests for information under the Freedom of Information Act 2000.

A total of 316 requests had been responded to during 2007 compared to 220 in 2005 and 245 in 2006. 47% of the requests were from individuals or local interest groups (13%), 20% from the media and 14% from commercial organisations. 96% were responded to within 20 working days.

Since the beginning of 2008, the number of requests from local interest groups had increased dramatically, over 180 from 1st January to 30th April.

The Chief Executive had requested that details of time spent on FOI be logged for the 2008-09 financial year. Financial Services had produced a calculator so the costs could be worked out with a report to be published at the end of the year.

It was also noted that the 3 complaints lodged with the Commission Complaints Office had resulted in decision notices in the Council's favour.

Resolved:- (1) That the report be noted.

(2) That the positive outcome of the complaints lodged with the Commission Complaints Office be noted.

9. PROCUREMENT PANEL

Consideration was given to the minutes of meetings of the Procurement Panel held on 14th April and 12th May, 2008.

Resolved:- That the contents of the minutes be noted.

10. LIAISON WITH RBT

There were no Member issues to report.